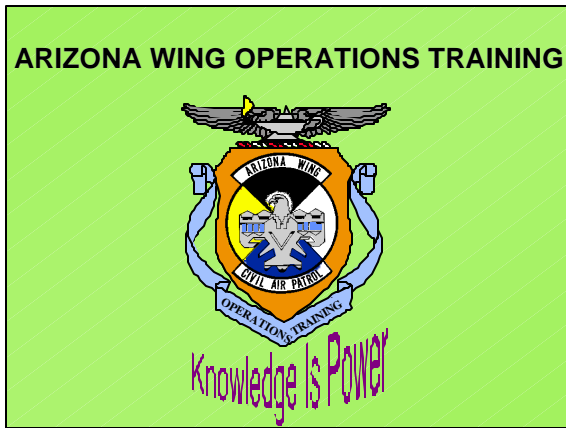


Arizona Wing Flight Release Notes







Arizona Wing Flight Release Notes

WHO CAN BE AN FRO

- Qualified Mission Coordinator
- Unit Commander of a unit with a flight activity
- CAP pilot



3

FRO QUALIFICATIONS

- Possess sound knowledge of
 - CAP flight management procedures
 - CAP flight release procedures
- Be appointed by the commander of a unit with a CAP flight activity



4

WHAT IS A FLIGHT RELEASE OFFICER?



- An intelligent, self-starting checklist reader
- An official recorder of the authorization of a flight
- A gate-keeper with an empty clip and no bayonet?
- The last official interface between CAP and the pilot prior to the flight





5

Arizona Wing Flight Release Notes

RESPONSIBILITIES

- Of the Unit commander
- Of the Flight Release Officer
- Of the Pilot





UNIT COMMANDER RESPONSIBILITIES

- Appointment of FRO's
- Requirement to brief and train
- Requirement to publish a current list of FRO's
- Provide each FRO with appropriate documents
- Keep the LO informed

FRO APPOINTMENT

- Must be in writing
 - Either letter or order format
- There must be sufficient numbers to affect a quality flight release



Arizona Wing Flight Release Notes





BRIEF AND TRAIN

- Commanders must insure FRO's are PROPERLY briefed and trained
- Initial briefing
- Initial training
- Continuation training



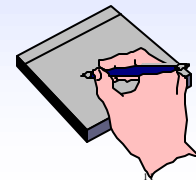

PUBLICATION OF FLIGHT RELEASE OFFICERS

- What constitutes a current list?
- What must the list contain?
- Who must have access to the FRO list?



APPROPRIATE DOCUMENTATION

- Minimum checklist requirement
- CAPR 60-1
- Local checklists and forms
- Pilot currency products



Arizona Wing Flight Release Notes

FLIGHT RELEASE OFFICER CHECK LIST

- ☒ Determine that the purpose of the flight meets the criteria set forth in CAPR 60-1.
- ☒ Determine that all passengers meet criteria set forth in CAPR 60-1 and are authorized to ride in CAP Aircraft.
- ☒ Assign the appropriate flight mission symbol as identified in CAPR 60-1.
- ☒ Complete applicable portions of CAPF 99.



FLIGHT RELEASE OFFICER CHECK LIST

Verify:

- ☒ Pilot and passengers are current members (or otherwise authorized to fly in CAP aircraft) and carry current membership cards.
- ☒ Pilot and CAP members are in an appropriate uniform.
- ☒ Pilot has a current FAA medical certificate in his possession.
- ☒ Pilot has original FAA pilot certificate in his possession.



FLIGHT RELEASE OFFICER CHECK LIST

Verify:

- ☒ Pilot has a current CAPF 5 flight check for the type of aircraft to be flown, except for flights being released to conduct a flight check in which case the check pilot's name will be obtained.
- ☒ Pilot is current and qualified in accordance with CAPR 60-1 and applicable FARs for the type of aircraft and mission to be flown.
- ☒ FAA flight plan has been filed of more than 50 nm.

After Flight is Completed:

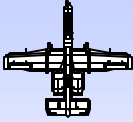

- ☒ Record Flight hours reported by Pilot



Arizona Wing Flight Release Notes



AN INFORMED LIAISON STRUCTURE

- Who should be informed?
- Why does the LO need the information?



FRO RESPONSIBILITIES

- Authorizing each CAP flight
 - Verify the pilot and flight information
 - Coordinate an appropriate mission symbol
 - Insure a quality flight release
- Complete the paperwork



FRO FLIGHT AUTHORIZATION


- Best efforts to verify appropriate pilot and flight information
 - Flight crew fatigue
- Coordinate a mission symbol that fits the mission
- A quality flight release protects the aircraft crew and the corporation
 - Federal Torts Claims Act coverage
 - Federal Employees Compensation Act Coverage



Arizona Wing Flight Release Notes

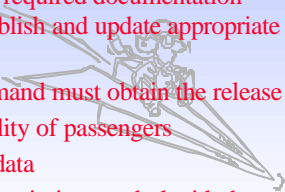
FRO PAPERWORK

- Record the CAPF 99 information
- Copy of the CAPF 99 to the LO by the 5th of each month
- Keep current regulations and wing/unit rosters
- Other wing/unit paperwork and forms



PILOT'S RESPONSIBILITY

- To provide all required documentation needed to establish and update appropriate records
- Pilot-In-Command must obtain the release
- Certify eligibility of passengers
- Certify flight data
- Coordinate the mission symbol with the FRO



16

PILOT'S RESPONSIBILITY CONTINUED

- Fly the mission as released
- Correctly complete the flight log
- Comply with local unit instructions
- Report the actual flight time back to the FRO who released the flight



17

Arizona Wing Flight Release Notes

WHAT AN FRO IS NOT EXPECTED TO BE

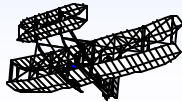
- Not a flight dispatcher
- Not a weather forecaster
- Not a mechanic
- Not an FAA Safety Inspector
- Not the pilot's mother
- Not responsible for the conduct and/or safety of the flight



18

REASONS TO DECLINE A FLIGHT RELEASE

- Doubt about flight safety and legitimacy
 - Obvious severe weather
 - Pilot/crew qualification/currency
 - Is the flight purpose a legitimate flight IAW CAPR 60-1?
- Aircraft status
 - IFR capable
 - Mechanical



19

HOW TO RESOLVE FRO CONCERNS

- If there is a problem, do not release the flight
 - Politely state the reasons to the PIC
 - Pass the problem up the chain of command regardless of the circumstances
- If the problem can be resolved
 - Release the flight
 - Pass the problem and the resolution up the chain of command



20

Arizona Wing Flight Release Notes

THE FRO CREED

- I realize I am the last link in the safety chain
- I follow the rules
- I will take enough time to do it right
- I will complete records correctly
- I will insure positive flight closure
- If in doubt, I will not grant a flight release
- I will keep my superiors informed



21

USAF REIMBURSABLE MISSION SYMBOLS

- A1 - AFRCC SAR Missions
 - AFRCC assigned searches
- A2 - Air Force National Security Preparedness Office (AFNSEP)
 - Does not include FEMA, Red Cross, Federal or National relief missions.
- A3 - Counterdrug Missions
 - U.S. Customs, DEA/USFS authorized missions or counterdrug training



22

USAF REIMBURSABLE MISSION SYMBOLS

- A4 - Missions Specifically Approved by the Air Force
 - Low-level surveys, courier, etc.
- A5 - SAR/DR Training/Evaluation and CAP 60-2 Inspections
 - Funded SAR/DR training
 - CAPR 60-2 inspections are only authorized if pre-approved in advance by the CAP-USAF Liaison Region

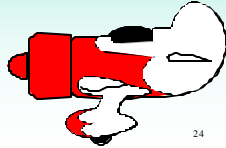


23

Arizona Wing Flight Release Notes

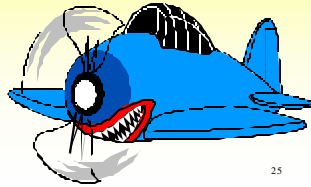
USAF REIMBURSABLE MISSION SYMBOLS

- A6 - AFROTC Orientation Flights
 - All AFROTC flights
- A7 - CAPFs 5 & 91 Evaluation and National Check Pilot Standardization and Flight Clinics
 - Funded evaluations



USAF NON-REIMBURSABLE MISSION SYMBOLS

- B8 - Squadron or Higher Official Conferences, Meetings or Maintenance Flights



USAF NON-REIMBURSABLE MISSION SYMBOLS

- B9 - Red Cross Missions
- B10 - Federal Emergency Management Agency (FEMA) Missions
- B11 - National Oceanic and Atmospheric Administration (NOAA & NWS) Missions



Arizona Wing Flight Release Notes

USAF NON-REIMBURSABLE MISSION SYMBOLS

- B12 - Mission Pilot Proficiency , Upgrade Training, SAR/DR Training Flights
 - Unfunded
 - 4 hours maximum
 - Assigned flights specifically conducted for training CAP aircrews to support assigned USAF missions



26

USAF NON-REIMBURSABLE MISSION SYMBOLS

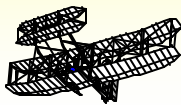
- B13 - Support to Federal or National Relief Agencies with an AF Approved MOU
- B14 - Support to State, County and Local Agencies with an AF Approved MOU



27

USAF NON-REIMBURSABLE MISSION SYMBOLS

- B15 - Cadet Orientation Flights
 - CAPF 77
- B16 - Cadet Flight Training, Flight Encampments/Academies, Cadet Encampments, or IACE Flights



28

Arizona Wing Flight Release Notes

USAF NON-REIMBURSABLE MISSION SYMBOLS

- B17 - 911T Mission
- B18 - CAPFs 5 & 91 Evaluation, National Check Pilot Standardization and Flight Clinics not flown under an Air Force mission number



28

CAP CORPORATE MISSION SYMBOLS

- C1 - Proficiency Flights
- C2 - Support to State, County and Local Agencies not Designated as an AF Assigned Mission
 - Should be used very little
- C3 - Other CAP flying



OTHER MISSION SYMBOLS

- L1 - CAP and CAP-USAF Liaison Officer Flying.



30

Arizona Wing Flight Release Notes

QUESTIONS??



31
